MINUTES
City Council - Regular Session Meeting
Monday, October 21, 2019 North Plains Senior Center 7:00 PM

COUNCIL MEMBERS:
Mayor Teri Lenahan; Council President Russ Sheldon; Councilors:
James Fage, Robert Kindel, Jr., Cameron Martinez, Rickey Smith,

STAFF PRESENT:
City Manager Andy Varner, City Recorder Lori Lesmeister

OTHER:

1 CALL TO ORDER at 7:00 pm

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL
   a) Councilor Cameron Martinez excused

4 CONSENT AGENDA:
(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)
   a) Approval of October 21, 2019 City Council Regular Session Agenda
   b) Approval of October 7, 2019 City Council Minutes.
   c) **Proclamation declaring October Domestic Violence Awareness Month**

   Move to approve the Consent Agenda
   Moved by Councilor Kindel. Second by Councilor Fage.
   Motion was approved unanimously.

5 PUBLIC COMMENT:
   a) Larry Gonzales withdrew his application for the Council vacancy. He said he has
been talking to another resident about taking the opportunity to participate in the city
in any way that she can, and he did not realize that she had submitted an application
for the Council vacancy. So he is withdrawing his application and supports Papen for
the vacancy.

6 STAFF REPORTS
   a) **Library Director's Monthly Department Report**

   Library Director Robin Doughty reported that there were 17 in attendance at the first
bilingual Storytime that was held on October 19, 2019.
b) **Chief of Police Monthly Department Report**  
Jon Shaver - update on WCSO first 90 days

Chief Baker introduced the two deputies that will be serving North Plains through June 2020: Deputy Conway and Deputy Pereira.  
Lt. Jon Shaver gave an update on the first 90 days of the Police/Sheriff transition. Questions and brief discussion ensued.


c) **Public Works Director's Monthly Department Report**

Public Works Director Boyles was not in attendance so City Manager Varner went over his report. Varner also gave a brief update on the way-finding signs. We will be getting a new, improved train blade in the next couple of days and will put it on one of the signs on Gordon Road to test it for its sturdiness and durability.


d) **Land use applications for the previous month**

e) **Finance Report**

City Manager Varner said there will be a Supplemental Budget that will be before Council before the end of the year.

7 **NEW BUSINESS:**

a) **Applicants for Council Vacancy**

Applicants Charles Jones and Trista Papen introduced themselves and gave Council a little background about themselves. They then took questions from the members of Council. They also had the opportunity to ask questions of the Councilors. All Councilors noted the time commitment required for the position. Both applicants acknowledged the time commitment.

*Moved to direct Staff to bring back a Resolution to the November 4, 2019 City Council meeting appointing Trista Papen to fill the vacancy on the North Plains City Council for a term through December 31, 2022*

Moved by Councilor Fage. Second by Councilor Kindel. Motion was approved unanimously.

8 **ORDINANCES:**

a) **Second Reading - Ordinance No. 465 Amending the Zoning Code, Sign Code Language Update**

No questions or discussion

*Move to conduct a second reading of Ordinance No. 465 by title only. Moved by Councilor Fage. Second by Councilor Kindel. Motion was approved unanimously.*

*Move to adopt Ordinance No. 465*

Moved by Councilor Smith. Second by Councilor Fage. Motion was approved unanimously.
9 RESOLUTIONS:

a) Resolution No. 2065 - Award Reservoir Contract

Bryan Black and Dick Talley with Stantec were in attendance. Questions and discussion ensued. All questions were answered satisfactorily.
Move to adopt Resolution No. 2065 to award the Water Reservoir No. 2 and Pump Station construction contract to Stellar J Corporation
Moved by Councilor Fage. Second by Councilor Smith.
Motion was approved unanimously.

b) Resolution No. 2068 - Engineering Contract Amendment with Stantec for Construction Management Services

Bryan Black and Dick Talley were again available to answer questions from Council. Questions and discussion ensued. All questions were answered satisfactorily.
Move to adopt Resolution No. 2068 to amend the engineering contract with Stantec for Construction Management Services
Moved by Councilor Fage. Second by Councilor Smith.
Motion was approved unanimously.

c) Resolution No. 2069 - IGA with Washington County to Collect and Distribute Transient Lodging Tax

Questions and brief discussion.
Move to approve Resolution No. 2069 Adopting an Intergovernmental Agreement with Washington County to collect and distribute Transient Lodging Tax to the City of North Plains.
Moved by Councilor Kindel. Second by Councilor Fage.
Motion was approved unanimously.

10 REPORTS

a) City Manager Report

b) Council Reports

Mayor Lenahan gave a brief update on attending the Parks & Rec Board meeting on October 14, 2019. The P&R Board is working on a brief survey to put out to residents on use/needs/wants for the outdoor area at Jessie Mays.
Councilor Smith attended the October 9, 2019 Planning Commission meeting. The work session right before the regular meeting was on grading with Washington County providing a PowerPoint presentation on the topic. Smith also gave a brief update on attending the CP08 meeting.
c) **Review November 2019 Council Calendar**

There will be a 6:00 pm Work Session on November 4, 2019. City Attorney Spencer Parsons will be discussing Fee-in-Lieu.
There will be a joint Council / Planning Commission work session December 11th to have a discussion on the UGB.

11 **ADVICE/INFORMATION ITEMS:**

a) **Washington County Notice**

12 **ADJOURNMENT:** 9:26 pm

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Teri Lenahan, Mayor

Lori Lesmeister, City Recorder Date Approved 11/04/2019