MINUTES
City Council - Regular Session Meeting
Monday, March 15, 2021 Jessie Mays Community Center 7:00 PM

COUNCIL MEMBERS:
Mayor Teri Lenahan; Council President Russ Sheldon; Councilors: James Fage, Robert Kindel, Jr., Cameron Martinez, Trista Papen, Rickey Smith,

STAFF PRESENT:
City Manager Andy Varner, Finance Director Bill Reid, Library Director Robin Doughty, Public Works Director Blake Boyles, Police Chief James Haxton, City Recorder Lori Lesmeister

OTHER:

1 LOGIN INFORMATION TO ATTEND VIA ZOOM
Join Zoom Meeting
https://us02web.zoom.us/j/87284289668?pwd=cGdmaFhLd0dIVUp0VFdSbGNPZDFXUT09
Meeting ID: 872 8428 9668
Passcode: 456427

Call in (no internet)
253-215-8782
Meeting ID: 872 8428 9668
Passcode: 456427

2 CALL TO ORDER at 7:00 pm

3 ROLL CALL
a) All Councilors in attendance

4 CONSENT AGENDA:
(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)

a) Approval of March 15, 2021 City Council Regular Session Agenda
b) Approval of March 1, 2021 City Council Minutes.
c) National Community Development Week - Proclamation
d) Resolution No. 2135 - Extending the Emergency Declaration due to the COVID Pandemic through May 31, 2021

Motion to approve the Consent Agenda.
Moved by Councilor Fage. Second by Councilor Martinez.
Motion was approved unanimously.
5 PUBLIC COMMENT: NONE

6 STAFF REPORTS

a) **Library Director's Monthly Department Report**

Library Director Doughty reported that after 367 days the library had their first patrons in the building today.

b) **Chief of Police Monthly Department Report**

Chief Haxton noted that there were no crashes in North Plains during the month of February. Haxton also said that because he is a member of the Washington County SWAT team, North Plains is now a member of that SWAT team. Deputy Conway will be working with the Washington County Traffic Safety Team on a pedestrian crosswalk program in North Plains at the end of this month. Councilor Papen noted that she has seen an increase of deputies around town after noting at the last council meeting that she had not seen them, at least in her neighborhood.

c) **Public Works Director's Monthly Department Report**

Mayor Lenahan asked Public Works Director Boyles about some flags she has seen on the south side of North Avenue and is wondering if they are 'locate' flags. Boyles said pink flags are used for surveying and yellow flags mark gas lines. Councilor Fage who will be managing the computer interface for the water, North Plains or Hillsboro. Boyles said North Plains will be managing that, but we are looking at doing a tie-in with the city of Hillsboro. Fage wondered about the security of the system because we are a small city without a specific IT department. Boyles said that the data that is being sent from the pump system is all sent via radio, so there won't be an issue with anyone being able to 'hack' into the system.

d) **Finance Director's Monthly Department Report**

Finance Director Reid said that there will be a supplemental budget coming in the next couple of months, mainly because of the grant monies we have received in the last few months. Reid said that the city will be receiving more money from the CARES Act and this money will be given directly to the city, not to Washington County for dispersing as has previously been done. Reid also noted that the guidelines will not be as stringent as previous grant monies. Reid said that the city is planning and budgeting for 351 new homes to be built in the next two years. Councilor Papen asked if these homes were going to be built in both Brynhill Phase I and Phase II or some other area. Reid said it includes both phases in Brynhill, with Lennar planning on selling between 11-15 homes per month during that time. Councilor Fage asked if the city has been contacted regarding putting repeaters on our poles for 5G. City Manager Varner said that to date the city has not received any 5G applications. First Budget Committee meeting will be Wednesday April 21, 2021 at 6:00 pm. The first draft of the budget will be released the week prior to that meeting.
e) **Land use applications for the previous month**

Councilor Papen asked if there was any information on the new structure with BBS properties. City Manager Varner said that he has not seen a land use application for it to date.

7 **ORDINANCES:**

a) **Ordinance No. 473 - EOP  Second Reading**

No discussion.

*Move to do second reading by title only.*

Moved by Councilor Fage. Second by Councilor Papen.

Motion was approved unanimously.

*Move to adopt Ordinance No. 473 updating the Emergency Operations Plan*

Moved by Councilor Papen. Second by Councilor Martinez.

Motion was approved unanimously.

8 **RESOLUTIONS:**

a) **Resolution No. 2136 - Recommendation from Planning Commission on Appointment to Fill Vacancy**

Brief discussion and questions for Mr. VanDomelen. Councilor Fage thanked Mr. VanDomelen for volunteering to be a member of the Planning Commission. Mayor Lenahan confirmed with Mr. VanDomelen that he lives outside of the city limits but owns property inside the city limits. Lenahan also noted that Mr. VanDomelen has property that is in a potential Urban Growth Boundary (UGB) area and that she hoped he could be impartial and objective in his decision-making process as a member of the commission.

City Manager Varner went over the criteria in the City Code to be a member of the Planning Commission, as it is different than the other city boards. There is no limit, at this time, as to how many members of the Planning Commission can live outside of the city limits as long as they either own property or a business within the city limits. Councilor Martinez said that, while she has no issue with the approval of Mr. VanDomelen she would like to see more in-city residents on the Planning Commission in the future so that it is a more balanced group.

*Move to adopt Resolution No. 2136 appointing Mike VanDomelen to the Planning Commission for a term ending December 31, 2024.*

Moved by Councilor Sheldon. Second by Councilor Fage.

Motion was approved unanimously.

9 **NEW BUSINESS: NONE**

10 **UNFINISHED BUSINESS: NONE**
11 REPORTS

a) City Manager Report

We will be going back to the hybrid meeting style for city boards and committees beginning in April. Board members will meet in person, if they are comfortable doing so, with meetings still being held using Zoom, as well. The city will be receiving funds from the American Rescue Plan (ARP) and those funds will come directly to North Plains, not through Washington County as they did with the CARES Act funds. The city has been working with Garbarino Garbage and the North Plains Events Assoc. (NPEA) and there will be a City-wide Clean Up Day on May 8th. More information will be forthcoming. Mayor Lenahan said that NPEA is looking at parameters for this event so that the city is not overwhelmed by a huge amount of stuff for disposal. It may be a matter of one load per household and they have to show their water bill as proof of residency. Because Metro will not be involved this year, more details still need to be worked out. Councilor Sheldon suggested we contact Metro to get the mailing list they have used in past years to send out postcards about the upcoming event. Varner said that the city has asked Metro for the mailing list but to date have not received a reply.

There will be a work session before the April 5, 2021 City Council meeting. It will be a discussion on economic development and likely the Economic Development Committee will be included.

Councilor Smith asked if it is possible to get monthly updates on the pedestrian path and bridge project on West Union Rd. City Manager Varner said that he can provide a monthly update, and that an update is included in the monthly report from 3J Consulting that is included in the Council Packet of the first meeting of each month. At this time the design is done, and it is in plan review with Washington County. Smith also asked if there is an update on the Jessie Mays court and playground update. Varner said that it is on track, and that the next few months will be for getting bids, permits, etc. with work expected to begin immediately after the Garlic Festival, if that is able to be held this year.

Councilor Papen asked if now that the city owns the Glencoe property, is there a chance that having renters on the property could be a liability considering the rent moratorium due to Covid. Varner said he has discussed this with the city attorney and has also spoken to the previous property owner and was told there have not been previous issues. Papen then asked if the city would be responsible for repairs to the rental properties since we are now the landlords. Varner said that, in general, we would not be responsible for basic repairs but if it was something larger, we would probably work with the renter to come to a solution.

Councilor Fage asked what a timeline might look like with the eviction moratorium that is in place right now. Varner said that this will be one of the topics for the April 5, 2021 work session, so more details will be provided at that time.
b) **Council Reports**

Councilor Sheldon said that the Economic Development Committee is looking forward to the UGB discussions, as well as the URA work going forward. They are engaged and will be working with the Chamber of Commerce in the future. Councilor Sheldon attended the Planning Commission meeting and said there is no major news other than their recommendation for Mike VanDomelen to the vacancy. Sheldon said that the other gentleman that applied for the vacancy was encouraged to look at possibly applying to the Budget Committee, as there are openings on that at this time.

Councilor Sheldon also attended the Parks & Rec Board meeting where discussion continued on the upcoming Jessie Mays project of restructuring/resurfacing the courts and adding new play equipment as well as a covered area. Councilor Kindel stated that the large flag at the Veterans Park is down the pole about 3' and asked City Manager Varner to have Public Works Director look into it. Mayor Lenahan said the Washington County Coordinating Committee met today and approved an annual TDT rate increase at the meeting.

c) **Review April 2021 Council Calendar**

12 **ADJOURNMENT: 8:22 pm**

[Signature]

Teri Lenahan, Mayor

[Signature]

Lori Lesmeister, City Recorder

Date Approved: April 5, 2021