MINUTES
City Council - Regular Session Meeting
Monday, April 19, 2021 VIA ZOOM 7:00 PM

COUNCIL MEMBERS: Mayor Teri Lenahan; Council President Russ Sheldon; Councilors: James Fage, Robert Kindel, Jr., Cameron Martinez, Trista Papen, Rickey Smith,

STAFF PRESENT: City Manager Andy Varner, Finance Director Bill Reid, Library Director Robin Doughty, Public Works Director Blake Boyles, Police Chief James Haxton, City Recorder Lori Lesmeister

OTHER:

1 LOGIN INFORMATION TO ATTEND VIA ZOOM

Join Zoom Meeting
https://us02web.zoom.us/j/87284289668?pwd=cGdmaFhLd0dIVUp0VFdSbGNPZDFXUT09
Meeting ID: 872 8428 9668
Passcode: 456427

Call in (no internet)
253-215-8782
Meeting ID: 872 8428 9668
Passcode: 456427

2 CALL TO ORDER at 7:01 pm

3 PLEDGE OF ALLEGIANCE

4 ROLL CALL
a) All Councilors in attendance
   Councilors Fage and Martinez via Zoom

5 CONSENT AGENDA:
(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)

a) Approval of April 19, 2021 City Council Regular Session Agenda
b) Approval of April 5, 2021 City Council Minutes.
c) Resolution No. 2143 - Appointing members to the North Plains Budget Committee
6 PUBLIC COMMENT:
We encourage those wishing to comment to do so in advance of the meeting by emailing comments to info@northplains.org. Comments will be read into the record.
Persons wishing to speak on matters not on the agenda may be recognized at this time.

a) City Recorder read into the minutes an email from resident Jecelyn Santana. Ms. Santana would like an umbrella on one of the picnic tables at LaMorrden Park and is willing to purchase and put up her own if necessary. The Public Works Director will contact Ms. Santana to speak with her about this.

7 STAFF REPORTS

a) Library Director’s Monthly Department Report

Library Director Robin Doughty said that she hired a new part-time employee now that the library is back open to the public following state guidelines.

b) Chief of Police Monthly Department Report

Chief Haxton noted that there will be more crosswalk missions planned for the future. Chief Haxton also noted that because we are partnered with the Washington County Sheriff Office, North Plains is part of the Drug Recognition Program. Deputy Schutz is a Drug Recognition Expert (DRE). Chief Haxton said that this program is a very difficult one and it takes a lot to become a certified DRE, and he is proud that Deputy Schutz is certified.

Councilor Fage asked if it might be possible to park an unused North Plains Police car at a location on Glencoe Rd. near the crosswalk to help slow down traffic and deter people from not paying attention to the crosswalk signal. Chief Haxton said, yes, this is possible, and that it is most effective when done sporadically throughout the year. Fage also asked about the possibility of getting a 'hot spot' map of where crimes are happening in North Plains. Chief Haxton said he will look into that possibility.

Councilor Papen asked about revenue from traffic stops that happen outside of the city limits but are done by a North Plains deputy and vice-versa. Chief Haxton is not sure how those funds are handled but will look into it.

Mayor Lenahan asked Chief Haxton has heard if National Night Out will be able to be held this August, or any other community events for the summer, for that matter. Chief Haxton has not heard anything yet, but he will ask about it and get Council know.

c) Public Works Director’s Monthly Department Report
Councilor Sheldon said he would like the city to make sure that the street trees that are planted in the Brynhill Development will not be a kind that cause sidewalk issues in future years. Public Works Director Blake Boyles said they are working on new Public Works Standards and wants to include using root barriers for street trees which will cause the roots to grow down rather than up and out causing sidewalk damage.

Councilor Papen asked what the protocol is when the city sends out letters to residents regarding repairing/replacing their damaged/unsafe sidewalks. She wonders what happens if a resident receives one of those letters but does not have the means/funds to make repairs due to job loss from the pandemic, etc. Boyles said that the city’s attorney is guiding him on the process and steps that are being taken and that there are options available in those situations should they come up. Boyles noted that sidewalks are the responsibility of the homeowners, regardless of when the sidewalks were put in.

Brief discussion ensued.

Councilor Fage then asked Boyles for an update on the net at the tennis court at Jessie Mays. Boyles said that he had purchased a ‘temporary’ net that he had hoped would last until the courts are replaced as part of the revamp of the courts and park area at Jessie Mays, but that net was vandalized almost immediately. He has ordered a new, stronger net that is vandal-proof and it should be installed within a week.

d) **Finance Director’s Monthly Department Report**

Finance Director Bill Reid said that he will be bringing a supplemental budget before Council in May. The City has received a couple of rounds of funding due to the Covid-19 Pandemic and it will need to be addressed through a supplemental budget.

e) **Land use applications for the previous month**

8 **RESOLUTIONS:**

a) **Resolution No. 2141 - Agreement with Northwest Earthmovers for Watermain Extension on Commercial Ave and Related Right-of-Way Restoration**

Questions and discussion ensued.

Councilor Sheldon asked Public Works Director Boyles if there was an estimate from the city’s engineers for the work. Boyles said yes, they looked it over and felt it was a good price. It is saving the city some money by having NW Earthmovers do the project since they are already working in the Brynhill area.

Mayor Lenahan asked if because Gordon Road is a county road does that mean it will be the county’s issue if problems come up. Boyles said that the county has issues permits and will be keeping an eye on the work being done and he is confident that the project will be successful.

Councilor Papen noted that the bid in the packet was from February 2021 and it says it is only good for 30 days, so should we be concerned that maybe prices have gone up since it is past the 30 day mark for the bid. City Manager Varner said the bid is a certainty, there are no concerns.
Move to adopt Resolution No. 2141 approving an agreement with NW Earthmovers for the watermain extension on Commercial Avenue and related right-of-way restoration in an amount not to exceed $120,000. Moved by Councilor Sheldon. Second by Councilor Papen. Motion was approved unanimously.

b) **Resolution No. 2142 - Authorizing Full Faith and Credit Financing (FFC)**

City Manager Varner said that this money is for projects scheduled with funds from the Fuel Tax. The loan will be in the amount of $6,000,000.

Mayor Lenahan had several questions. Mayor Lenahan asked who the underwriter is. Finance Varner said he does not know that information at this time. Mayor Lenahan also asked if it is an Institutional, Primary, or Secondary bond. Reid said it is not large enough for institutional consideration, it will be either primary or secondary. Lenahan asked if there will be a 'callable' feature on the bond. Reid said yes, as it would benefit the city to pay it down early to save money on interest over time.

Discussion ensued.

Mayor Lenahan asked if we will get a locked in rate. Reid said yes we will. Lenahan then asked about the Bond Rating. Reid said that they have not had that discussion yet.

*Move to adopt Resolution No. 2142 authorizing Full Faith and Credit Financing*

Moved by Councilor Sheldon. Second by Councilor Kindel. Motion was approved unanimously.

9 **NEW BUSINESS: None**

10 **UNFINISHED BUSINESS: None**

11 **REPORTS**

a) **City Manager Report**

City Manager Varner said there will not be a Work Session on May 3, 2021. There will be a UGB Public Meeting on May 17, 2021 at 6:00 pm, before the regular City Council meeting.

b) **Council Reports**

Councilor Fage reported that he attended (virtually) the April 12, 2021 Parks & Rec Board meeting. Pacific Community Design (PCD) was showing first drafts of their plans for the parks in Phase 2 and Phase 3 of the Brynhill Subdivision. Fage said the plans included a large chessboard with large chess pieces in one of the parks and was told that most likely the Home Owners Association would be responsible for those pieces. Fage has concerns that those pieces would disappear and said he feels that are better options for the space. PDC will be coming back to the Parks & Rec Board at their May meeting with updated plans based on the feedback they received from the board members at the meeting.

Councilor Sheldon said he will not be able to attend the May 3, 2021 Council meeting as he will be out of town.
c) **Review May 2021 Council Calendar**

12 **ADJOURNMENT: 8:33 pm**

---

Teri Lenahan, Mayor

Lori Lesmeister, City Recorder

Date Approved: May 3, 2021