MINUTES
Economic Development Committee - Regular Session - Meeting
Wednesday, April 7, 2021 VIA ZOOM 6:00 PM

COMMITTEE MEMBERS:
Chair Gabe Martinez, Vice-Chair Lisa Beutler, Jacquelyn Hunt, Eric Lawson, Erika Moellmer

COMMITTEE MEMBERS ABSENT:

STAFF PRESENT:
Finance Director Bill Reid, City Recorder Lori Lesmeister

OTHER:
Ex Officio Councilor Rickey Smith

1 LOGIN INFORMATION TO ATTEND VIA ZOOM
   Join Zoom Meeting
   https://us02web.zoom.us/j/82380647394?pwd=OXByVGNUSkxuVzNVRDmb0d4TG8wZz09
   Meeting ID: 823 8064 7394
   Passcode: 326239

   Call in (no internet)
   253-215-8782
   Meeting ID: 823 8064 7394
   Passcode: 326239

2 CALL TO ORDER: 6:02 pm

3 ROLL CALL:
   All members in attendance

4 PUBLIC COMMENT:
   a) None

5 APPROVAL OF MINUTES:
   a) Review and approval of March 3, 2021, Regular Session Minutes
      
      Motion to approve the March 3, 2021 Regular Session Economic Development Committee Minutes.
      Moved by Member Hunt. Second by Member Lawson. Motion was approved unanimously.

6 NEW BUSINESS:
   a) American Rescue Plan Act
Finance Director Reid gave a brief update on what he knows regarding this program right now. Details have not been specified at this point. Reid said that he is estimating that North Plains will receive at least $400,000 in funds, but nothing is set in stone yet. There have been no specific strings attached to what the funds can be used for and at this time the City has not really discussed what the funds might be used for. Reid welcomes suggestions from the EDC on possible uses.

Member Buetler said that Hillsboro has a food cart area that seems to be a very good program with good advertising. Brief discussion ensued.

7 UNFINISHED BUSINESS:
   a) **Update on the Glencoe Opportunity Area/URA**

Finance Director Reid said the plan is to have the Request for Proposals (RFP) to out in May. The applicants have to show in their proposal that they are able to do plan the uses for the area that the City wants in that area, how they would plan it, what the costs would be and that they have the experience doing this type of project. A grocery store will be required in the RFP to be considered. Questions and discussion ensued.

b) **Update on the Downtown Plan project**

We have chosen a consultant team chosen for this and we are working with Oregon Department of Transportation (ODOT) on contracting but it is a rather lengthy process. The consultant team includes specialists in Code and Downtown areas to help facilitate development. Reid said that we want a document with real recommendations that we can use to move the project forward. The consultants were chosen because they have had previous success in helping smaller cities with growth and understand issues like the GOA, as well as the Urban Growth Process that is taking place now.

c) **Update on the UGB study process**

Finance Director Reid said we will be working with Washington County, the city of Hillsboro and ODOT to figure out growth and capacity for the Jackson School interchange, as well as the Glencoe Road and Dersham Road interchanges. We will updating our housing land need as well as employment land need in the coming months.

Questions and discussion ensued.

8 STAFF, COUNCIL, PLANNING COMMENTS:
   a) **Land Use Applications - Year to Date**

9 ECONOMIC DEVELOPMENT COMMITTEE COMMENTS:

a) Ex Officio Councilor Rickey Smith noted that there will be a lot going on in our area over the coming months, especially concerning Jackson School Road and that interchange. Erika Moellmer asked if there is a place where the group share documents. Eric Lawson will send the link out to the Google Folder to the group.

10 ADJOURNMENT: 7:08 pm

Submitted by:

Lori Lesmeister, City Recorder

Date Minutes Approved: May 5, 2021