1. CALL TO ORDER
The meeting was called to order at 7:00pm

2. FLAG SALUTE

3. ROLL CALL
All board members were present except Stephanie Farris. In attendance were Bridget Sorensen, David Hatcher, Carol Lofgren, Roshni Roy, and Robin Doughty. Butch Kendall represented the City Council.

4. AGENDA APPROVAL
Proposed by David Hatcher and seconded by Bridget Sorensen

5. MINUTES APPROVAL for Wednesday, August 21, 2019
Proposed by Bridget Sorensen and seconded by David Hatcher

6. PUBLIC COMMENTS
No comments.

7. REPORTS
7a. Library Director’s Report
August circulation was down a little but downloadable media was up.

7b. Library Statistics Report
Currently the library circulation turnover is less than 50%. Robin is working on increasing the turnover to over 50%. Check the Library Statistics Report for the breakdown.

7c. Library Finance Report
Financial Report shows the library is on track moneywise.

7d. Friends of the North Plains Public Library Report
The Friends are asking for more volunteers. The holiday season will be here soon and the number of books that will need to be mailed will increase drastically.
8. OLD BUSINESS

9. NEW BUSINESS

9a. Communicating change to self-service hours as stated in Library Director’s Report
   The library doors will open from 9am-10am for a self-service hour before the official 10am opening starting Nov 1.

9b. Community Picks display pilot featuring the Sohler Family
   Each month a different group will be featured.

9c. Changes to print release system and “print from anywhere” option
   There will be a maximum $1.20 worth of printing that will be automatic. Payment will be on the honor system. Any pages more than $1.20 will have to be released by staff after payment.

9d. Strategic Plan data gathering plan
   The 2016 survey for the strategic plan was perused. The 2020 survey will be based off of the 2016 survey. Focus groups will be formed, some ideas are PTO, senior center, Storytime folks. Robin will talk to Cyndy Hirst to see if we can get something into the Welcome Packets.

10. COMMITTEE REPORTS

10a. Summer Reading Program report
   Record breaking attendance!

   This is library card sign up month. Each new patron will receive a free book.

11. TOPICS FOR FUTURE DISCUSSION

   Strategic Plan

   Focus groups

12. ANNOUNCEMENTS AND INFORMATION

12a. Service dog complaint
   A volunteer uses a service dog which is young and in training. A patron found the dog menacing and loud. The situation has been resolved.
12b. PFL

The library levy will be on the May ballot. It will be a renewal of the existing levy. This levy accounts for 40% of overall library funding. Very important to get out the vote on this one.

13. APPROVAL OF FUTURE MEETING DATES

Library Board Meetings take place at the North Plains Public Library, 31334 NW Commercial Street, North Plains, OR at 7 p.m. on the 3rd Wednesday of the month. Next meeting will be on October 16, 2019.

14. ADJOURNMENT at 7:52pm