1. CALL TO ORDER The meeting was called to order at 7:00pm

2. FLAG SALUTE

3. ROLL CALL Board members present: Bridget Sorensen, Carol Lofgren, Roshni Roy. Library Director Robin Doughty. Ricky Smith represented the City Council. Excused: David Hatcher and Stephanie Farris

4. AGENDA APPROVAL Proposed by Bridget Sorensen and seconded by Roshni Roy

5. MINUTES APPROVAL for Wednesday, Nov 20, 2019 Proposed by Roshni Roy and seconded by Bridget Sorensen

6. PUBLIC COMMENTS No comments.

7. REPORTS
7a. Library Director’s Report (includes statistics)
   1. Record Circulation up 9%
   2. Door count increase
7b. Library Finance Report (for month 6 of the cycle)
   1. The finance report shows the library is under budget
   2. Robin will consult with the new finance director about moving monies from Salary to Expenditures because of lower than forecast spending on salaries and benefits. This is partly due to the director vacancy in July and August.
7c. 2019 Summary Report
   1. All programs were very successful except the Spanish Bilingual Storytime. Will continue to see if it increases. Giving Tree and Craft Faire went well. Artist reception was well attended. Estate Planning (A Will is not Enough in Oregon) had over 50 participants.

8. OLD BUSINESS

9. NEW BUSINESS
9a. Events
   1. Pi Day 3/14/20
   2. Blind Date with a Book February
9b. Damaged rafters at library entrance are not structural but decorative. Wayne Holm has offered to repair them.
9c. Policy Update

Library hours policy has been updated to reflect the opening hour of 9am and the removal of the word 'enhanced' to reflect the WCCLS policy. Motion proposed by Bridget Sorensen and seconded by Roshni Roy

10. TOPICS FOR FUTURE DISCUSSION

Who will be the note taker?

11. ANNOUNCEMENTS AND INFORMATION

11a. There will be a community engagement open house at the 'Hits the Spot' in North Plains on Monday, Feb 3rd from 5:30 until 7:00 p.m.

11b. May 16, cultural event will be celebrating Japanese culture. This is the first in our new Mirrors and Windows Cultural Series.

11c. The library will be providing sewing and knitting patterns for patrons that wish to make items for the animals adversely effected by wildfires in Australia.

13. APPROVAL OF FUTURE MEETING DATES

Library Board Meetings take place at the North Plains Public Library, 31334 NW Commercial Street, North Plains, OR at 7 p.m. on the 3rd Wednesday of the month. Next meeting will be on February 12, 2020.

14. ADJOURNMENT at 7:56pm

Respectfully submitted by Bridget Sorensen