1. LOGIN INFORMATION TO ATTEND VIA ZOOM
   
   **Join Zoom Meeting**
   Meeting ID: 891 9357 6148
   Passcode: 326239

   **Call in - (no internet)**
   253-215-8782
   Meeting ID: 891 9357 6148
   Passcode: 326239

2. CALL TO ORDER
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. CONSENT AGENDA:
   (The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Board)
   
   **A. Approval of Special Session Agenda**
   
   **B. Approval of minutes of 06/07/2021 URA Board Meeting**
   Motion to approve the Consent Agenda.
   - [Urban Renewal Agency Board - June 07 2021 Minutes](#)
   
   **C. Resolution 2157- URA**
   - [Staff Report Resolution 2157-URA - URA 2021-2023 Budget Adoption](#)
   - [Res. No. 2157-URA - Correcting Scrivener's Error URA Budget Res. No. 2152 21-23 Biennium](#)

6. PUBLIC COMMENT:
We encourage those wishing to comment to do so in advance of the meeting by emailing comments to info@northplains.org. Comments will be read into the record. Persons wishing to speak on matters not on the agenda may be recognized at this time.

7. PRESENTATION:
8. PUBLIC HEARING:
9. NEW BUSINESS:
10. UNFINISHED BUSINESS:
11. ADJOURNMENT:

*****

North Plains URA meetings are accessible for disabled individuals. The City will also endeavor to provide services for persons with impaired hearing or vision and other services, if requested, at least 48 hours prior to the meeting. To obtain services, please call City Hall at (503) 647-5555

*****
DIRECTORS:  Chairperson Russ Sheldon, Vice-Chair Cameron Martinez, URA  Directors:  James Fage, Robert “Butch” Kindel, Teri Lenahan, Trista  Papen, Rickey Smith,

DIRECTORS ABSENT:  Cameron Martinez, excused

STAFF PRESENT:  City Manager Andy Varner, Finance Director Bill Reid, City Recorder Lori Lesmeister

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2 CALL TO ORDER at 8:21 pm

3 ROLL CALL  
a)  Director Cameron Martinez excused

4 CONSENT AGENDA:  
(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Board)

a)  Approval of June 7, 2021 Special Session Agenda  
b)  Approval of February 25, 2021 URA Board Meeting Minutes  
c)  Approval of the April 21, 2021 Urban Renewal Agency Budget Committee Meeting Minutes

Remove April 21, 2021 URA Budget Committee minutes from URA meeting agenda as it is a URA Budget item

Motion to approve the Consent Agenda.  
Moved by Director Lenahan.  Second by Director Kindel.  
Motion was approved unanimously.
5 PUBLIC COMMENT: NONE

6 NEW BUSINESS:
   a) **Res. No. 2152-URA - Adopting the FY22-23 URA Biennium Budget**

   Director Lenahan asked why the budget is for FY21-22 rather than 21-23 since we are now doing biennium budgets. Finance Director Reid said that the approval of the property tax included in the resolution requires that the tax involved is for one year only by State law.

   Move to adopt Resolution No. 2152-URA adopting the Budget, making appropriations and declaring to collect the tax increment revenue for the 2022-2023 fiscal biennium Moved by Director Lenahan. Second by Director Fage. Motion was approved unanimously.

7 UNFINISHED BUSINESS: NONE

8 ADJOURNMENT: 8:26 pm

________________________________________
Russ Sheldon, URA Chairperson

________________________________________
Lori Lesmeister, City Recorder

Date Approved ________________
Date: July 14, 2021
To: North Plains Urban Renewal Agency Board
From: Bill Reid, Finance Director
Subject: Staff Report: Corrected Resolution Adopting 2021-2023 Biennium North Plains Urban Renewal Agency Budget

Resolution No. 2157-URA before the Urban Renewal Agency Board at its regular meeting on July 19, 2021 is a revised version of Resolution No. 2152 that was passed by the URA Board on June 7th, 2021.

A new, revised resolution is required in order to remedy an error on Resolution No. 2152:

- References to the biennium period that start with “2022” or “22,” as in “2022-2023 Biennium” are technically in error according to Oregon Department of Revenue.
- Instead, per Oregon Department of Revenue instruction, the biennium label has been revised in all instances to start with “2021” or “21,” as in “2021-2023 Biennium” or “21-23 Biennium.”

It should be noted that the error is merely a technical labeling error. There are no revisions to budget figures, calculation errors, or otherwise errors in the URA Board-adopted 2021-23 Biennium budget reflected in the previously adopted resolution that need updating.

The clerical remedy of this new resolution is purely for purposes of reporting requirements to the Washington County Assessor and ultimately Oregon Department of Revenue.

I apologize for the error and the slight delay in URA 2021-2023 Biennium budget reporting to Washington County.

Sincerely,

Bill Reid
Finance Director

Sample Motion: I move to adopt Resolution No. 2157-URA replacing Resolution No. 2152 due to a Scrivener's Error.
RESOLUTION NO. 2157-URA

RESOLUTION OF THE NORTH PLAINS URBAN RENEWAL AGENCY, ADOPTING THE BUDGET, MAKING APPROPRIATIONS AND DECLARING TO COLLECT THE TAX INCREMENT REVENUE FOR THE 2021-2023 FISCAL BIENNium

BE IT RESOLVED BY THE BOARD OF THE NORTH PLAINS URBAN RENEWAL AGENCY AS FOLLOWS:

Section 1: That the Board of Directors of the North Plains Urban Renewal Agency hereby adopts the budget for the 2021-2023 fiscal biennium in the total amount of $5,807,245 now on file in the office of the City Manager.

Section 2: That the Board of Directors of the North Plains Urban Renewal Agency hereby resolves to certify to the county assessor for the North Plains Urban Renewal Agency Plan Area request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 3: That the amount for the fiscal biennium beginning July 1, 2021, and for the purposes shown, are hereby appropriated as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urban Renewal</td>
<td>$2,912,000</td>
</tr>
<tr>
<td>Debt Service</td>
<td>671,216</td>
</tr>
<tr>
<td>Contingency</td>
<td>200,000</td>
</tr>
<tr>
<td><strong>Total Appropriation</strong></td>
<td><strong>3,783,216</strong></td>
</tr>
<tr>
<td>Reserve for Future Expenditure</td>
<td>2,024,029</td>
</tr>
<tr>
<td><strong>Total Adopted Budget</strong></td>
<td><strong>$5,807,245</strong></td>
</tr>
</tbody>
</table>

Section 4: This Resolution shall become effective immediately upon adoption by the Board of Directors.

INTRODUCED AND ADOPTED this 19th day of July, 2021.

CITY OF NORTH PLAINS, OREGON

BY: ________________________________

Russ Sheldon, Chairperson

ATTEST:

BY: ________________________________

Lori Lesmeister, City Recorder